



Sub office (Frenchman's Head)
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No. 28 (Kejick Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3211
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Sub office (Whitefish Bay)
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EMPLOYMENT OPPORTUNITY

DIRECTOR OF HOUSING O&M

Summary:

Lac Seul First Nation is seeking a skilled and motivated **Director of Housing O&M (Operations & Maintenance)** to provide strategic leadership and oversight for all housing operations and maintenance activities across the community. Under the direction of the Chief Administrative Officer, the Director will oversee both the Band Housing and Kenawind Housing portfolios, ensuring the effective planning, coordination, and delivery of housing programs that support safe, sustainable, and culturally appropriate homes for all community members.

The Director of Housing O&M plays a key role in strengthening housing systems, managing infrastructure projects, and ensuring alignment with the Nation's long-term development goals.

Key Responsibilities:

- Provide leadership and direction for all housing operations and maintenance functions across Band and Kenawind Housing portfolios.
- Develop and implement strategic plans, policies, and objectives for housing development and maintenance.
- Oversee all maintenance, repair, and construction projects, ensuring safety and quality standards are met.
- Conduct regular inspections of housing units and community infrastructure.
- Manage preventative maintenance programs and operational budgets.
- Supervise housing staff, contractors, and service providers to ensure efficient service delivery.
- Ensure compliance with housing, safety, and environmental regulations.
- Align Band and Kenawind housing policies for consistency and effectiveness.
- Identify and pursue funding opportunities through CMHC, ISC, and other agencies.
- Foster positive relationships with tenants, contractors, and community members.

Qualifications:

- Bachelor's degree or diploma in Business Administration, Housing Management, Construction Management, Public Administration, or a related field.
- Minimum 2 years of senior leadership experience in housing, operations, or project management.
- Strong understanding of First Nations housing programs, funding frameworks, and infrastructure planning.
- Experience working with or within a First Nation community is preferred.
- Experience with CMHC and Indigenous Services Canada (ISC) housing funding programs is an asset.
- Excellent project management, budgeting, and communication skills.
- Proficiency in Microsoft Office and housing/property management software.
- Strong leadership, teamwork, and problem-solving abilities.
- High level of cultural awareness, professionalism, and integrity.

Location: Lac Seul First Nation
Rate: Wages start at **\$44.99/hour** **based on qualifications and experience.*
Term: Full-Time
Hours: 35 hours per week
Closing: **February 12, 2026 (before 4:30 pm)** ** late applications will not be accepted.*

LSFN offers great competitive wages, vacation, additional time off during Christmas Break and March Break, as well as many other great benefits

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| Please submit a cover letter along with a resume, and written permission for LSFN People & Culture Department to contact two employment references (most recent supervisors) must be provided. Applications can be mailed, faxed, emailed, or delivered to: | Lac Seul First Nation Attention: C/o PC Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Fax #: (807) 582-3585 Email: resumes@lacseulfn.org |
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Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants, however, only those being offered an interview will be contacted.

Preferential Hiring Policy: Lac Seul First Nation band members will be given priority for hiring, followed by indigenous persons who are non-LSFN band members. Where there are no suitably qualified indigenous persons available for a position, the most suitably qualified non-indigenous candidate will be hired.