



Sub office (Frenchman's Head)
P.O. Box 100, Hudson, Ontario P0V 1X0
Telephone: (807) 582-3503
Fax: (807) 582-3449

No. 28 (Kejick Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3211
Fax: (807) 582-3493

Sub office (Whitefish Bay)
General delivery, Lac Seul, Ontario P0V 2A0
Telephone: (807) 582-3228
Fax: (807) 582-3839

EMPLOYMENT OPPORTUNITY

Family Advocate

Summary: The Family Advocate (FA) will work under the direct supervision of the Obishikokaang Sagatay Gamik Director. The role of the FA is to provide advocacy and support to families at all levels of the child welfare system. The FA will assist in the development of an effective prevention and intervention strategy based on the values of the community to ensure our children remain with their immediate family or within the community.

The FA will work in collaboration with all Child Welfare Agencies across Canada to protect the family unit. The FA will be an active participant at any and every case conference concerning all Lac Seul band members across Canada.

Duties and Responsibilities:

- Attend home visits with CAS workers
- Provide support and advocacy to maintain family unit.
- Participate in all case conferences, and planning for all children and families
- Case notes all meetings and provide update in client files
- Monitor status and implementation of all open files with all Child Welfare agencies
- Follow up with families to ensure all information is correct and services are being provided
- Knowledgeable in case management techniques
- Make referrals to appropriate resources
- Provide transportation to ensure children are kept out of care, should protection not be warranted.
- Liaison with community resources to provide support to families.
- Provide community members with education by way of posters, pamphlets and workshops
- Other duties as required

Skills and Qualifications:

- High standards of ethics and confidentiality and handle highly sensitive information
- Excellent interpersonal, written and oral communication skills

- Strong Commitment to help our children and families
- Ability to work independently
- Excellent time management skills
- Excellent organizational skills
- Ability to exercise good judgement, show initiative and be proactive
- Knowledge of: Prevention programming/services, Child & Family Services
- Act/Regulations, local community & family structure is an asset
- Strong commitment to help Anishinaabe children and their families by providing service.
- Degree/diploma certificate in Social Services/Education would be an asset
- Proficiency in Microsoft Office Applications (Word/Excel/Power Point)
- Ability to communicate in the local language would be an asset
- Valid driver's license and access to a vehicle would be an asset
- Must have a valid Social Insurance Number and legally entitled to work in Canada under relevant legislation

Location: Frenchman's Head, ON
Term: Full-time
Rate: Wages start at **\$28.46/hour** *Dependent on qualification and experience
Hours: 8:30 a.m. – 4:30 p.m., 35hrs/week (overtime may be required)
Closing: **Open Until Filled**

LSFN offers great competitive wages, vacation, additional time off during Christmas Break and March Break, as well as great benefits

Please submit a cover letter along with a resume, and written permission for LSFN Human Resources to contact two employment references, (most recent supervisors) must be provided. Applications can be mailed, faxed, emailed, or delivered to:	Lac Seul First Nation Attention: C/o HR Dept. P.O. Box 100 Hudson, ON. P0V 1X0 Fax #: (807) 582-3585 Email: resumes@lacseulfn.org
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Lac Seul First Nation requires Criminal Reference Checks for those offered positions. We thank all applicants, however, only those being offered an interview will be contacted.

Preferential Hiring Policy: Lac Seul First Nation band members will be given priority for hiring, followed by indigenous persons who are non-LSFN band members. Where there are no suitably qualified indigenous persons available for a position, the most suitably qualified non-indigenous candidate will be hired.