



# KINew CHILDCARE CENTRE

P.O. Box 309, Kenora, Ontario P9N 3X4  
Phone 807-548-1367 Fax 807-548-1656



<b>POSITION TITLE: SUPPORT TEACHER – ON CALL</b>
<b>LOCATION: ANISHINAABE WAUSHUZHK ONIGUM</b>
<b>REPORTS TO: DAYCARE SUPERVISOR</b>

## SUMMARY

We are looking for a support teacher to join our team of committed professionals—this part-time position within Anishinaabe of Wauzhushk Onigum’s Kinew Childcare Center is located in the First Nation. Grounded in our teachings and love for our children allows for a deep connection between staff and children, and the ability to create a unique experience catered to children’s interests and abilities, through play.

Under the leadership of the Daycare Supervisor of Kinew Childcare Centre, the successful candidate will have experience with and be comfortable working with children of all age groups (Infants - School Age). If this sounds like your ideal workplace, this is the place for you.

## QUALIFICATIONS

- Experience working in a daycare setting
- Must be 18 years of age or older
- Cardiopulmonary Resuscitation (CPR) Certificate, First Aid Certificate; Vulnerable Sector Check
- Up to date immunization record
- Knowledge of the Anishinaabe Tradition, values and language
- Knowledge of computer skills is an asset

## MAJOR RESPONSIBILITIES

- Ensure that all actions and activities meet the Child Care and Early Years Act (CCEYA) regulations and Ministry Guidelines, Policies and Procedures
- Demonstrate an interest in Early Childhood Education
- Assist in the preparation and implementation of weekly and daily activities
- Supervise and interact with children closely throughout daily routines
- Observe and record each child's development
- Appreciate the uniqueness of each child
- Complete required reports and forms daily
- Keep the classroom organized and tidy
- Utilize different toys and materials indoors and outdoors
- Conduct and ensure adherence to the daily routine/schedule
- Form positive relationships with the children and parents
- Follow daily staff/child ratios



## **KINIEW CHILDCARE CENTRE**

P.O. Box 309, Kenora, Ontario P9N 3X4  
Phone 807-548-1367 Fax 807-548-1656



- Maintain written reports of child's progress which includes completing screening according to their development, observation reports and sharing it with the supervisor, parents and other organizations when making referrals
- Advise the Supervisor of pertinent information concerning students and their families
- Advocate for the policies, procedures and philosophy of Anishinaabe of Wauzhushk Onigum and support our mission, vision, and values
- Maintain a healthy and safe environment that meets the requirements set forth by the Ministry of Education and Anishinaabe Wauzhushk Onigum
- Other duties as assigned by the Daycare Supervisor

### **HOW TO APPLY**

If you would like to work in a family-friendly environment, please apply by email at [HR@wonation.ca](mailto:HR@wonation.ca) to the attention of the Band Administrator.

Please ensure that your cover letter and resume specify the job title of the position you are applying for.

All applicants are thanked for their interest in this position. However, only those selected for an interview will be contacted. If contacted and you require a disability-related accommodation to participate in the recruitment process, you must advise the Band Administrator.

Successful candidates must submit a current and satisfactory Police Record with a Vulnerable Sector Check for review before starting employment.

Please note that candidates invited for an interview must submit three professional references.

**Deadline: Open Until Filled**