



EXTERNAL POSTING

Community Wellness Worker

(Aboriginal Healing and Wellness Strategy)

Kenora, Ontario

POSITION SUMMARY: The Ontario Native Women's Association is currently accepting applications for a **full time** position of **Community Wellness Worker** in **Kenora**.

The primary responsibility of these community based workers are to develop, provide, facilitate and/or coordinate a variety of local programming relating to reducing or preventing family and community violence, including community based family violence awareness and prevention education campaigns or activities in local settings (i.e. schools) or at local community events (i.e. Pow-Wows and health fairs). Implementing the Aboriginal Healing and Wellness Strategy at the local level in order to reduce family violence, promote healthy lifestyles through culture based programming and healing.

QUALIFICATIONS:

- A minimum diploma in the Health or Human Services field from an accredited University or College.
- And/or equivalent knowledge and 3-5 years' work experience in the area relevant.
- Knowledge and experience in community based program services delivery.
- Experience in dealing with Indigenous Family dynamics and Aboriginal communities.
- Knowledge of Indigenous Culture, Traditions and Community.
- Demonstrated excellent administrative duties.
- Good organizational skills; demonstrated self-confidence and an ability to follow through on assigned duties independently within strict deadlines.
- Excellent written and oral communications.
- Working knowledge of Microsoft Office 2003/2007 and Outlook.
- Ability to travel and access to a reliable vehicle and appropriate insurance coverage with a minimum of 2 million liability.
- Awareness of Community Resources.
- Ability to network with other community agencies/services/organizations.
- Knowledge of violence issues affecting Indigenous women.
- Valid Criminal reference check.
- Ability to speak an Indigenous Language is considered an asset.

RESPONSIBILITIES:

- Local coordination of existing crisis or "first response" services, including community patrols, search and rescue.
- Suicide prevention/intervention and disaster response, access to required health, policing and social services.

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- Referrals to/service co-ordination of counseling, legal and/or treatment services for individuals and families experiencing a crisis or trauma, including liaison with non-Aboriginal services to facilitate case management.
- The Community Wellness Worker shall also be responsible for:
 - Individuals and Families (Client Based Activities)
 - To identify and assess families and/or individuals in need of healing and wellness services
 - To provide emergency services to violent family situations including support and follow up
 - To refer victims to appropriate services
 - To promote Indigenous culture-based family healing
 - To support the development of healing circles, peer support groups and self-help processes to assist in community healing, anger management, positive self-image development, alternative discipline methods and positive relationships
 - To work with other community service providers to promote a coordinated approach to healing and wellness
 - To provide ongoing liaison service and follow up to ensure family and individual needs are being met
 - Community (Participant Based Activities)
 - To promote healthy lifestyles by conducting workshops, seminars and public education forums
 - To facilitate community events to promote healing, wellness, addictions free activities, positive parenting, family interaction and cultural awareness
 - To participate in the development and establishment of culturally sensitive services which address family healing and wellness
 - To facilitate the involvement of elders, senators and traditional people, who have undergone their own healing and wellness journey, in the Aboriginal Healing and Wellness Program.
 - Other Community Services (Networking)
 - To establish a system of referrals
 - To assist, upon request, non-Indigenous agencies in order to ensure that Indigenous clients receive the service and support they require
 - To promote linkages amongst community agencies so that the Indigenous community will have greater access to holistic healing and wellness approaches
 - To facilitate the understanding and support of community agencies for the Aboriginal Healing and Wellness Strategy
 - All other duties as assigned.

DUTIES – ADMINISTRATIVE:

- To report regularly to the program's Manager.

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- To prepare accurate activity and statistical reports and submit them as required to the program Manager.
- Complete all necessary forms for reporting and accountability purposes.
- To participate in any evaluation developed by the ONWA and/or the Aboriginal Healing and Wellness Strategy for the program.
- Maintaining effective communications at all times, written and verbal.
- To attend meetings, workshops, seminars and training established for the program.
- Ensuring that all confidentiality requirements are met as per policies, procedures and law.

DUTIES – PUBLIC RELATIONS:

- To promote the ONWA and AHWS programming.
- To adhere to professionalism at all times and maintain good communications.

STANDARDS OF PERFORMANCE:

- Take personal responsibility to increase sensitivity awareness and implementation of ONWA’s cultural teachings and organizational practices in both professional conduct and work related deliverables.
- Completion of duties as outlined in job description
- Good conduct and standard or professionalism at work in representation of ONWA
- Work as a team member and build positive working relationships.
- Adhere to Policies and Procedures as set by the ONWA.

AUTHORITY:

To execute duties and responsibilities outlined in this job description.

ACCOUNTABILITY:

The **Community Wellness Worker** will be directly accountable to **Program Manager of Services** for the proper completion of the functions outlined in the job description.

Applicants are asked to submit a resume and cover letter to the attention of:

**Human Resources
Ontario Native Women’s Association
380 Ray Boulevard
Thunder Bay, ON P7B 4E6
Fax: (807) 623-1104
Email: hr@onwa.ca**

*Qualified Indigenous Women are particularly encouraged to apply.
Only those applicants granted an interview will be contacted.
A job description is available upon request.*

We welcome applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

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